

**BURNASTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING**  
**HELD ON WEDNESDAY 19<sup>th</sup> FEBRUARY 2014**  
**IN THE VILLAGE HALL, BURNASTON AT 7.30PM**

PRESENT: Cllr P Haynes (Chairman), Cllr C Silvester, Cllr M Holland,  
In Attendance: Mrs J Storer (Clerk) Emma Warren (SDDC Community Sports Activation Officer),  
1 member of the Public

ORDINARY PARISH COUNCIL MEETING  
PART 1 NON –EXEMPT INFORMATION

13/94 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Burns and Cllr Mrs Brown.

13/95 TO RECEIVE A PRESENTATION ON THE SUMMER SPORTS SCHEME

Emma Warren explained her role and the financing of the summer activities, examples of which were provided to the meeting. This year's scheme is themed on the Commonwealth Games. SDDC will manage the promotional side of the activities, and a template can be provided to the Parish Council should it wish to undertake any marketing. The activities will be free at the point of access; the Parish Council will fund the sports provisions. SDDC will also conduct the risk assessments of the venue, which is the Mickleover Social Club. Diane Adlington (Manager of the Social Club) is keen to accommodate the sessions. Emma Warren informed that afternoon sessions attract more interest than those held in the morning, and whilst she thought the afternoon sessions were also booked up, she will advise the Clerk of any remaining availability. Emma Warren's opinion was sought and received on the best mix and dates for sessions to be held. Emma Warren was thanked for her attendance and assistance and the Parish Council agreed to discuss the topic later in the meeting.

13/96 VARIATION OF ORDER OF BUSINESS

There was a variation to the order of business to allow Mr Roberts to address the meeting about the World War 1 Commemorations.

Mr Roberts advised that he had obtained the birth certificates of two further persons, making it a total of four men who were born in Burnaston and were killed during WW1. These names will be featured on the plaque. An order of procedure for a service was provided for the Councillors to consider. Mr Roberts had obtained a quote for a plaque made of slate which can be attached to the wall by the door. The quote was £672 + VAT. Mr Roberts agreed to obtain a further quote for a plaque made of a composite material. Parish Councillors had no preconceived ideas of the material that the plaque should be made of, other than it should be long lasting and of a material that is least likely to be stolen.

When asked as to when an appropriate date for the ceremony will be, Mr Roberts advised any date after 4<sup>th</sup> August would be suitable. Cllrs expressed a preference for the ceremony to be on a Sunday in September. Mr Roberts was thanked for his attendance; his contribution and for undertaking the research. A time line for the commemorations will be set at the May meeting. Mr Roberts enquired whether an exhibition could be held in the Village Hall about the men who had died; this will be provided by the material Mr Roberts has researched. The Chairman provided Mr Roberts with a letter from St Helen's Church which informs that the Church is looking to hold an exhibition in November on local servicemen and on those who remained at home during the war.

8.10pm Mr Roberts left the meeting.

- 13/97 MEMBERS TO DECLARE AN INTEREST.  
No declarations of interest were made
- 13/98 TO GRANT ANY DISPENSATIONS  
No dispensations were required.
- 13/99 PUBLIC SPEAKING
- a) Public  
No members of the Public were present
  - b) County Councillor  
No report was provided
  - c) District Councillor  
Cllr Mrs Brown provided a verbal report to the Clerk prior to the meeting. The Clerk provided updates on the Wind Turbine application, the railhead application and the progress of the Local Plan.
- 13/100 TO APPROVE THE NON- CONFIDENTIAL MINUTES OF THE MEETING HELD 11<sup>th</sup> DECEMBER 2013  
RESOLVED: the minutes of the meeting, held 11.12.13 as previously circulated, were read, accepted and signed as a correct record by the Chairman.
- 13/101 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.  
There were no items to be taken in exclusion.
- 13/102 CHAIRMAN'S ANNOUNCEMENTS  
The Chairman had no announcements to make.
- 13/103 TO RECEIVE THE CLERK'S REPORT  
The report as previously circulated was accepted. The Clerk requested clarification as to what should happen to the Village Hall clock following its valuation by Hansons. AGREED the clock will not be disposed of/auctioned nor will it be re-erected but will be kept in storage at the Village Hall for the future benefit of Parishioners. A new clock will be provided for the Village Hall.  
**(Action: Cllr Haynes)**
- 13/104 TO ADOPT THE NEW STANDING ORDERS  
The revised Standing Orders were adapted by the Clerk to meet the needs of this Council and the Standing Orders circulated to all Cllrs prior to the meeting. Cllrs considered the new Standing Orders. AGREED: to adopt the new Standing Orders with immediate effect.
- 13/105 TOYOTA SIGNAGE  
The Chairman explained that following an exchange of emails, one sign will be erected this will be at Green Lane and will include the postcode for use with SatNavs. The sign is still awaited.
- 13/106 TO CONSIDER CONSULTATION DOCUMENTS  
Before the consultations were considered, a short discussion took place about Cllrs making representations on behalf of the residents of the Parish. The Clerk had previously advised the Chairman that the Parish Council will be invited to participate in more consultations as Councils attempt to find means of making cuts in public spending. AGREED: that unless the Parish Council or residents express strong feelings for a particular subject, then this Parish Council will not participate in the consultation

- a) Mobile Library Provision – No comment
- b) Street Light Consultation – the scheme had been previously considered and was supported by the Parish Council
- c) Communication with Parishioners (Facebook and Twitter) – this matter was raised in the Clerk’s Report. Whilst the Council agreed that social media is a popular method of communication, it was thought that there was not sufficient activities undertaken by this Council that would warrant using social media. AGREED not to pursue this form of communication.

13/107 PARISH COUNCILLOR VACANCY

There have been no expressions of interest and the preference remains for a volunteer from the MCP area.

13/108 MICKLEOVER COUNTRY PARK MATTERS

Councillors considered the presentation given about the Summer Sports Scheme and were keen to trial the scheme this summer. It was envisaged that the Mickleover Social Club would be a suitable location; Cllr Holland agreed to liaise with Dianne Adlington about holding of the summer sports sessions at this venue.

AGREED: to host three sessions, on three different days of the week; the ideal combination of sessions will be:

- Play with Commonwealth
- Extreme with Commonwealth
- Play with Extreme

This equates to £944 + VAT

AGREED to pay £10 per hour to the Mickleover Social Club for the use of their facilities.

13/109 VILLAGE HALL IMPROVEMENTS

The WI has sent a letter to the Chairman seeking an update on the improvements to the Village Hall and to complain about the heating. The contents of the letter were considered in turn. The Clerk was requested to reply to the WI informing them of the decision of the Parish Council, being that no further improvements will be carried out other than to replace the front door. Should the WI wish to have a new cupboard which is of a similar footprint then it is for the WI to provide. The Council was not convinced that curtains were necessary but if a case can be argued for their erection, this will be considered. Finally the heating at the Hall has been set but as the Hall is not continually in use; there is no justification for keeping the heating on at such a long period of time. Therefore, all hirers of the Hall will be requested to collect the key early and will be responsible for turning the heating on prior to the booking and for switching it off at the end of their session (**Action: Clerk**).

13/110 BURNASTON VILLAGE MATTERS

The Clerk reported that Slingsby would not accept the grit spreader back, but that she had identified a possible buyer (a charity in Derby). AGREED to sell the grit spreader to the Charity at full cost should the Charity be interested.

13/111 RISK ASSESSMENTS

The risk assessments were reviewed but no matters were identified as being needed to be included or amended.

13/112 PLANNING

9 2013 1009 – The pruning of trees covered by SDDC TPO No 132 at 27 Linnet Hil, Mickleover  
NO OBJECTIONS

9 2013 0919 – The retention of diary building as built including cold room to rear, retention of equestrian building as built, and the replacement of an existing loading bay building (providing a link between the diary, cold store and equestrian building) with higher roof at Windyridge, Burton Road, Burnaston  
NO OBJECTIONS

9 2013 1035 – The tinning and felling of trees covered by SDDC TPO 132 at public open space at Wilson Close, Mickleover  
NO OBJECTIONS

9 2014 0007 – the pruning of a lime tree covered by SDDC TPO 132 at 24 Merlin Way, Mickleover  
NO OBJECTIONS

13/113 CORRESPONDENCE

1. DALC – Various papers
2. SDDC – Notification of Broadband provision in South Derbyshire
3. SDDC – Email on consultation by the Police Commissioner relating to the Police Precept 2014/2015
4. Clerks & Councils Direct
5. Mr Grey – Mud on the road will be removed.
6. Planning Inspectorate – Timetable for the Willington C Gas pipeline
7. St Helen’s Church – Invitation to participate in the centenary of WW1  
Agreed to participate where possible in the event.

13/114 FINANCE:

- a) The following accounts were passed for payment:-

*Cheques to be raised*

000	Miss K Shuttlewood – Lengthsman fee (Dec-Jan)	£34.00
000	Mrs J Storer – expenses	£29.38
000	HMRC – Clerk’s PAYE (April onwards)	£0.00
000	Mr P Haynes – keys cut for V Hall	£7.50
000	DCC – Supply & install grit bin at Sandpiper Lane	£234.42
000	Mr S Burns – 2 coats hook racks for V Hall	£15.98
000	Clever Computer Solutions Ltd – Webhostings & updates (Nov13 –Oct 14)	£216.00

s/o	Mrs J Storer – Clerk’s fee for	January	£XX
s/o	Mrs J Storer – Clerk’s fee for	February	£XX
s/o	DCC – pension payment (Dec)		£XX
s/o	DCC – pension payment (Jan)		£XX

*Income*

Hall Hire	£5.00
Hall Hire	£10.00

21b) To consider requests made under S137

No requests have been received

- 21c) DALC has sent a circular informing that legislation is being introduced to remove the requirement for two signatories on cheques, but stringent controls must be put in place to prevent fraud, if the Parish Council should decide to pursue this change. AGREED to await the recommendations from DALC and the new Financial Standing Orders before a decision is made.

13/115 FUTURE AGENDA ITEMS

- WWI commemoration
- Railhead interchange

13/116 ITEMS FOR INFORMATION

- a) Meetings attended – no reports were received
- b) Forthcoming meetings/Training sessions – none were identified

13/117 CONFIDENTIAL ITEMS

No items were raised

13/118 DATE OF NEXT MEETINGS

The Annual Meetings will be held on Thursday 8<sup>th</sup> May 2014, starting at 7:00pm.

There being no further business, the Chairman closed the open meeting at 9.32pm

Signed.....

Date.....